

**AN ORDINANCE BY  
FINANCE/EXECUTIVE COMMITTEE**

**AN ORDINANCE AUTHORIZING THE CITY OF ATLANTA TO WAIVE THE COMPETITIVE PROCUREMENT PROVISIONS CONTAINED IN ARTICLE X OF THE PROCUREMENT AND REAL ESTATE CODE OF THE CITY OF ATLANTA CODE OF ORDINANCES FOR PARSONS/EGM, JV, FOR FC-7568-03, PROGRAM AND CONSTRUCTION MANAGEMENT SERVICES FOR THE QUALITY OF LIFE BOND PROGRAM, BY EXTENDING THE TERM OF THE CONTRACT UNTIL DECEMBER 31, 2010 AND PROVIDING ADDITIONAL FUNDS TO THE SIXTH TERM OF THE CONTRACT ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED NINETY NINE THOUSAND SIX HUNDRED SEVENTY FOUR DOLLARS AND THIRTY THREE CENTS (\$699,674.33); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM VARIOUS FUND, DEPARTMENT, ACCOUNT AND CENTER NUMBERS; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") did enter into agreement with Parsons/US Infrastructure, JV for FC-7568-03, Program and Construction Management Services for the Quality of Life Bond Program; and

**WHEREAS**, the base term of the agreement is for five (5) years which expired April 18, 2009, with one (1), one (1) year renewal option at the sole discretion of the City; and

**WHEREAS**, Resolution 04-R-0139 Program and Construction Management Services for the Quality of Life Bond Program was adopted by the City Council on February 2, 2004 and approved by the Mayor on February 10, 2004 in the amount of Five Hundred Fifty Thousand Dollars and No Cents (\$550,000.00); and

**WHEREAS**, this agreement provides that compensation limits for the second and subsequent years be established annually by the Department of Public Works, subject to the approval of the City Council; and

**WHEREAS**, Resolution 05-R-1339 was adopted by the City Council on August 15, 2005 and approved by the Mayor on August 22, 2005 to provide compensation for the second term in the amount of One Million Eight Hundred Fifty Four Thousand Two Hundred Eighty Four Dollars and Sixty Six Cents (\$1,854,284.66); and

**WHEREAS**, Resolution 06-R-2064 was adopted by the City Council on October 2, 2006 and approved per Section 2-403 of City Charter on October 11, 2006, to provide compensation for the third term in the amount of One Million Eight Hundred Fifty One Thousand Sixty Four Dollars and Thirteen Cents (\$1,851,064.13); and

**WHEREAS**, Resolution 07-R-1374 was adopted by the City Council on July 16, 2007 and approved by the Mayor on July 19, 2007 to provide compensation for the fourth term

in the amount of One Million Eight Hundred Ninety Four Thousand Seven Hundred One Dollars and Three Cents (\$1,894,701.03); and

**WHEREAS**, Resolution 08-R-1276 was adopted by the City Council on July 7, 2008 and approved by the Mayor on July 14, 2008 to enter into Renewal Agreement No. 1 and to provide compensation for the fifth term in the amount of One Million Three Hundred Fifty Seven Thousand One Hundred Sixty Six Dollars and Ninety One Cents (\$1,357,166.91); and

**WHEREAS**, Resolution 09-R-1318 was adopted by the City Council on August 17, 2009 and approved by the Mayor on August 25, 2009 to provide compensation for the sixth term in the amount of Eight Hundred Fifty Three Thousand Six Hundred Twelve Dollars and Two Cents (\$853,612.02); and

**WHEREAS**, the Chief Procurement Officer authorized a ninety (90) day extension on February 5, 2010 giving a new expiration date of July 17, 2010; and

**WHEREAS**, Parsons/US Infrastructure, JV has become Parsons/EGM PCMT, JV; and

**WHEREAS**, Parsons/EGM PCMT, JV has performed the contracted services satisfactorily to the Department of Public Works; and

**WHEREAS**, the compensation rates have been reset for the extended dates of the sixth term; and

**WHEREAS**, the Department of Public Works desires to amend the existing compensation limits to the sixth term of the contract by adding additional funds to the contract in an amount not to exceed Six Hundred Ninety Nine Thousand Six Hundred Seventy Four Dollars and Thirty Three Cents (\$699,674.33) and extending the term of the contract until December 31, 2010; and

**WHEREAS**, the Commissioner of the Department of Public Works and the Chief Procurement Officer recommend amending the sixth term of the contract to help offset past reductions in force allowing for the continued level of support with Program and Construction Management Services for the Quality of Life Bond Program.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS:**

**SECTION 1.** That the Article X of the Procurement and Real Estate Code of the City of Atlanta Code of Ordinances is waived for program and construction Management Services for the Quality of Life Bond Program with Parsons/EGM, Joint Venture.

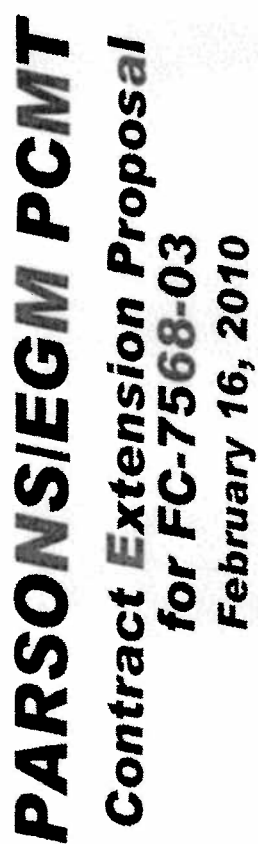
**SECTION 2** That the compensation limits for the sixth term of FC-7568-03, Program and Construction Management Services for the Quality of Life Bond Program be amended to add additional funds to reset the rates and to extend the term of the contract

until December 31, 2010 to support the continuation of program and construction management services for the Quality of Life Bond Program in an amount not the exceed Six Hundred Ninety Nine Thousand Six Hundred Seventy Four Thousand and Thirty Three Cents (\$699,674.33).

**SECTION 3.** That the City Attorney is directed to prepare an appropriate agreement for execution by the Mayor.

**SECTION 4.** That the agreement shall not become binding upon the City and that the City shall incur no obligation or liability hereunder, until the same has been approved by the City Attorney as to form, executed by the Mayor, attested to by the Municipal Clerk and delivered to Parsons/EGM PCMT, JV.

**SECTION 5.** That all contracted work will be charged to and Paid From Fund 3127 (2004 QUALITY OF LIFE BOND) 3138 (2008 QUALITY OF LIFE BOND) Department 130308 (DPW TRANSPORTATION DESIGN) 130302 (DPW TRAFFIC ENGINEERING) Function Activity 4270000 (TRAFFIC ENGINEERING) AND PATEO Funding Sources 13102116 102 312721224 5414001 COA; 13102121 103 312721224 5414001 COA; 13110082 102 313821776 5414001 COA; 13110082 104 313821776 5414001 COA; 13110082 105 313821776 5414001 COA; 13110063 101 313821776 5414001 COA; 13110063 102 313821776 5414001 COA; 13110063 103 313821776 5414001 COA; 13110063 104 313821776 5414001 COA; 13102131 102 312721224 5414001 COA; 13110064 101 313821776 5414001 COA; 13110064 102 313821776 5414001 COA; 13110064 103 313821776 5414001 COA; 13102245 102 312721224 5414001 COA; 13102246 102 312721224 5414001 COA; and for other purposes.



**CONTRACT FOR FC-7568-03, PROGRAM AND CONSTRUCTION  
MANAGEMENT SERVICES FOR QUALITY OF LIFE BOND PROGRAM  
PROPOSAL FOR CONTRACT EXTENSION (CYx)**

<b>1.0</b>	<b>EXECUTIVE SUMMARY</b>	<b>1</b>
<b>2.0</b>	<b>PROJECT STAFFING</b>	<b>2</b>
<b>3.0</b>	<b>ORGANIZATIONAL CHART</b>	<b>3</b>
<b>4.0</b>	<b>FEE SCHEDULE</b>	<b>4</b>
<b>5.0</b>	<b>FEE ESTIMATE</b>	<b>4</b>
<b>6.0</b>	<b>BASIS OF PROPOSAL</b>	<b>5</b>

# **PARSONS/EGM PCMT**

## **A Joint Venture**

Suite 4310 • 55 Trinity Avenue, SW • Atlanta, Georgia 30303 • (404) 330-6480 • Fax (404) 658-7178

### **1.0 EXECUTIVE SUMMARY**

This Final Proposal by joint venture partners Parsons Corporation and Ebony Glass & Mirror, Inc. intends to satisfy the requirements set forth by the City considering the budget available to perform the PCMT functions for the Quality of Life Bond Program and the remaining term of this contract. Hence, this level of effort staffing plan is submitted to achieve the following requirements and provide the City with a corresponding level of service.

The PCMT will assist DPW Leadership in assuring that the Bond 3 spend down commitment is met by diligent planning, monitoring, and controlling the remaining scope.

The PCMT will assist DPW Leadership in an orderly transition of all PCMT duties to DPW capital projects personnel by training and mentoring in a time frame which will permit a successful and transparent demobilization of the PCMT.

This proposal is requesting funds be granted for the final term of the contract, effectively the Contract Extension (CYx).

The PCMT will demobilize in phases as currently planned but entirely when CYx funds are completely expended.

The PCMT is meeting the CY6 Plan including recent City requests by reducing headcount from four full time employees to three full-time and three part-time employees in the City offices. Changes were made by reducing the hours of the Senior Design Project Manager position over Federal Projects. This key move aligned with the City's reduced Federal Design Management needs and slowing of a critical and very visible sidewalk project.

CYx hourly billing rates are reduced 4.0% from CY4 levels at the City's request. Other Direct Costs (ODC's) were estimated based on the proposed headcount and reduced spending profile for office supplies, telecommunications, and vehicle mileage.

The existing PCM services contract requires a prompt amendment since currently authorized CY6 funds are expected to be expended by approximately April 30, 2010. Funds are being requested to cover, as a minimum, the 90-day extension.

The recommended time table for the implementation of this plan is proposed as follows:

- PCMT submit the CYx proposal to the DPW by February 1, 2010 for Legislative Cycle 5
- Legislation made available for committee meeting and approval with one reading of the Resolution in committee on March 9, 2010;
- Approval in the Full Council meeting of March 15, 2010;
- Complete signatures by March 25, 2010; and
- Issue PO and NTP on April 16, 2010, or provide authorization to continue to work and accrue CYx program expenditures after exhausting the CY6 budget authorization

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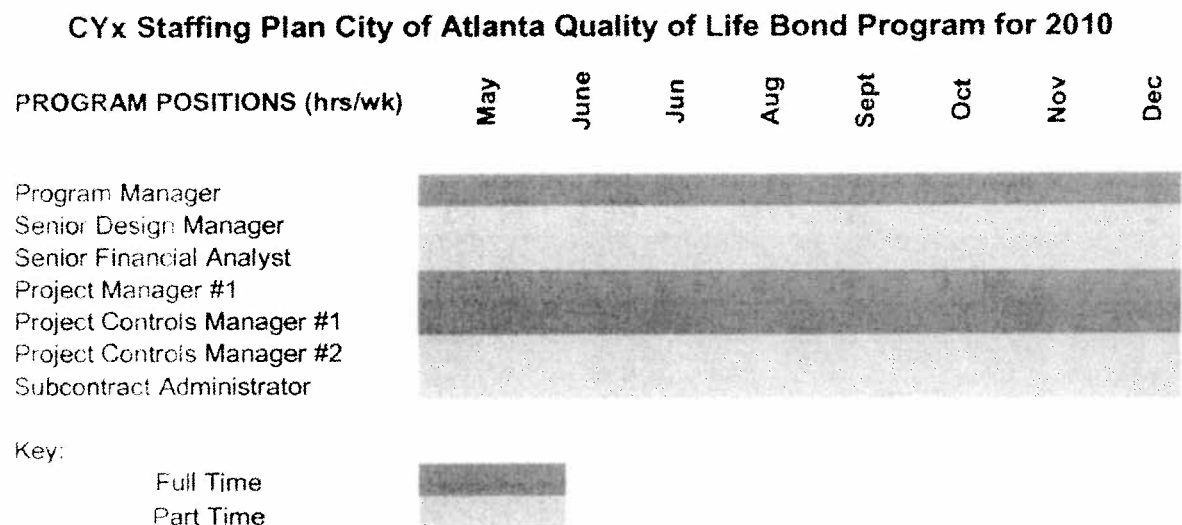
## 2.0 PROJECT STAFFING

The project staffing plan is included as Figure 2.1. The personnel listed in this plan are only those supplied by PCMT. It is our understanding that the PCMT will be integrated with City staff.

Due to the nature of completing work for Bond 3 the PCMT may have to consider reassignment and/or demobilization of specific staff or changes in weekly work schedules at points during CYx. It is strongly recommended that during monthly management meetings between the City and PCMT, a revised and updated staffing curve be reviewed against the workload demand with staffing changes implemented as a result.

This proposal provides for the PCMT staffing levels to be consistent with Figure 2.1 through 2010 or until demobilization CYx funds are completely expended.

Figure 2.1

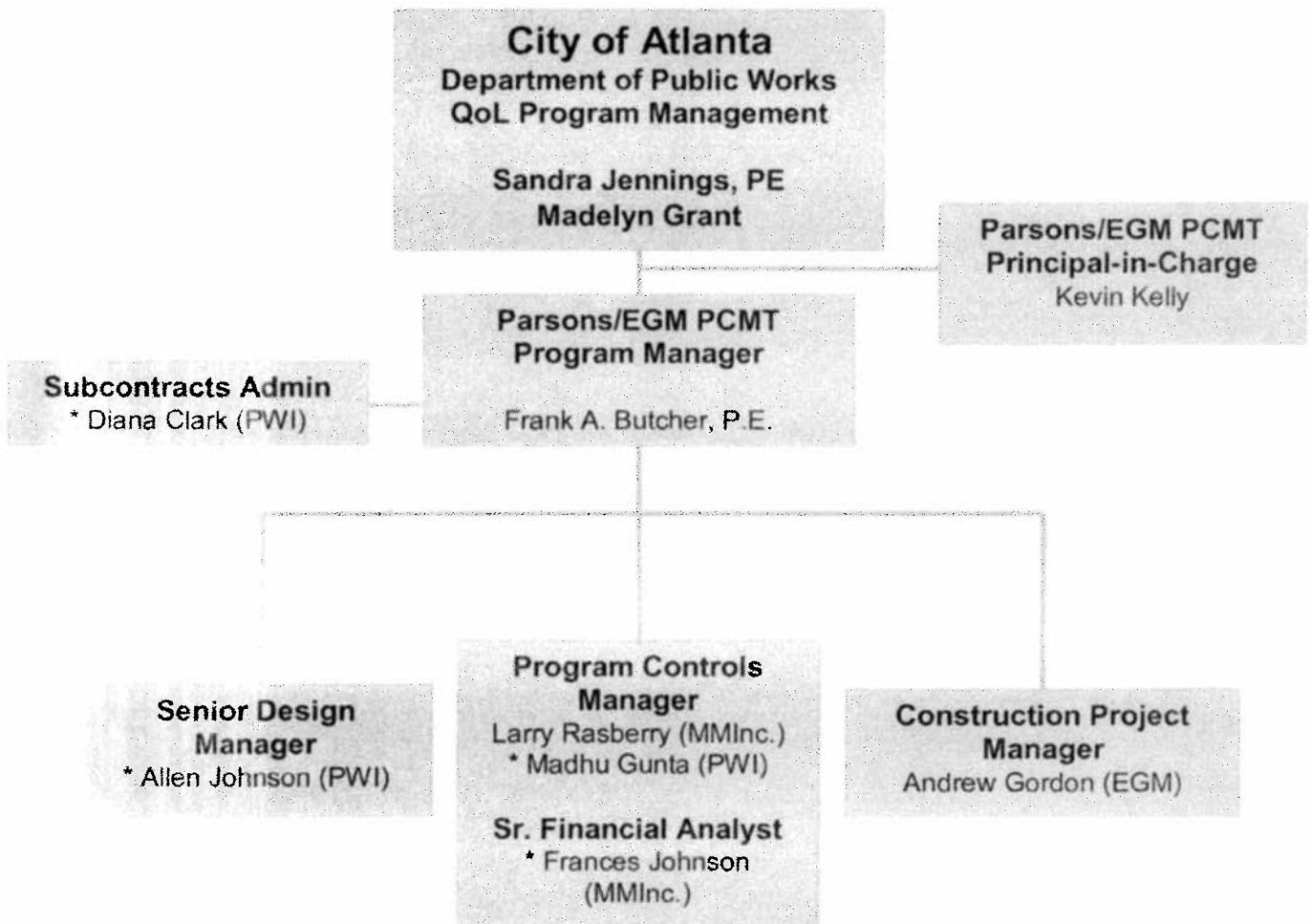


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### 3.0 ORGANIZATIONAL CHART



\*Part-Time



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### 4.0 FEE SCHEDULE

#### Fee Schedule

City of Atlanta Quality of Life Bond Program	
Billing Rates from 5/1/2010	
Classification	Hourly Rate
Program Manager	\$131.88
Sr. Design Manager	\$131.88
Sr. Financial Analyst	\$131.57
Project Manager	\$118.15
Project Controls Manager	\$96.16
Subcontract Administrator	\$76.93

### 5.0 FEE ESTIMATE

#### Fee Estimate

Classification	Estimated Fee from Labor
May-10	\$79,477.38
Jun-10	\$81,764.88
Jul-10	\$99,914.10
Aug-10	\$81,748.88
Sep-10	\$79,477.38
Oct-10	\$102,183.60
Nov-10	\$74,438.33
Dec-10	\$99,721.78
Total CYx Labor	\$698,706.33

Total CYx ODC's \$968.00

**TOTAL CYx \$699,674.33**

Total Previously Authorized \$8,360,828.75

Total Contract Value thru CYx \$9,060,503.08

# **PARSONS/EGM PCMT**

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Other Direct Costs (ODC's) are expenses that directly support the execution of the project. Typical direct expenses that fall in this category include office supplies, telecommunications, vehicular mileage, and parking but do not contain labor charges within the ODC's.

### **6.0 BASIS OF PROPOSAL**

1. There will be no Overtime hours in excess of 40 hours per week, unless specifically authorized by the City QoL management based on the program or project needs.
2. The Senior Design Manager will work 24 hours or less per week.
3. The Senior Financial Analyst will work 24 hours or less per week.
4. The PWI Project Controls Manager will work 10 hours or less per week.
5. The Subcontract Administrator will average 1 hour or less per week.
6. There are seven CoA recognized holidays during this period.

## Summary

The Final Proposal by joint venture partners Parsons Corporation and Ebony Glass & Mirror, Inc. intends to satisfy the requirements set forth by the City considering the budget available to perform the PCMT functions for the Quality of Life Bond Program and the remaining term of this contract.

The level of staffing plan is submitted to achieve the following requirements and provide the City with a corresponding level of service.

- This proposal is requesting funds be granted for the final term of the contract.
- The PCMT will assist DPW leadership in assuring that the Bond 3 spend down commitment is met by diligent planning, monitoring, and controlling the remaining scope.
- The PCMT will assist DPW leadership in an orderly transition of all PCMT duties to DPW capital projects personnel by training and mentoring in a time frame which will permit a successful and transparent demobilization of the PCMT.
- The PCMT will demobilize in phases as currently planned but entirely when extension funds are completely expended.
- The PCMT is meeting the CY6 Plan including recent City requests by reducing headcount from four (4) full-time employees to three (3) full-time and three (3) part-time employees in the City offices. Changes were made by reducing the hours of the senior design project manager position over federal projects. This key move aligned with the City's reduced federal design management needs and slowing of a critical and very visible sidewalk project.
- Hourly billing rates are reduced 4.0% from CY4 levels at the City's request. Other direct costs were estimated based on the proposed headcount and reduced spending profile for office supplies, telecommunications and vehicle mileage.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** Finance/Executive Committee

**Caption:** AN ORDINANCE AUTHORIZING THE CITY OF ATLANTA TO WAIVE THE COMPETITIVE PROCUREMENT PROVISIONS CONTAINED IN ARTICLE X OF THE PROCUREMENT AND REAL ESTATE CODE OF THE CITY OF ATLANTA CODE OF ORDINANCES FOR PARSONS/EGM, JV, FOR FC-7568-03, PROGRAM AND CONSTRUCTION MANAGEMENT SERVICES FOR THE QUALITY OF LIFE BOND PROGRAM, BY EXTENDING THE TERM OF THE CONTRACT UNTIL DECEMBER 31, 2010 AND PROVIDING ADDITIONAL FUNDS TO THE SIXTH TERM OF THE CONTRACT ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED NINETY NINE THOUSAND SIX HUNDRED SEVENTY FOUR DOLLARS AND THIRTY THREE CENTS (\$699,674.33); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM VARIOUS FUND, DEPARTMENT, ACCOUNT AND CENTER NUMBERS; AND FOR OTHER PURPOSES.

**Council Meeting Date:** May 3, 2010

**Requesting Dept.:** Department of Public Works

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

The purpose of this legislation is to extend the time of the contract past the expiration date of July 17, 2010 to December 31, 2010 and to allow for an increase to the compensation limit in the amount of \$699,674.33. to accomplish this, DPW is requesting that the Procurement and Real Estate Code be waived to allow for the extension of time and an increase of the compensation level for FC-7569-03; Program and Construction Management Services with Parsons/EGM PCMT, JV for the continuation of support to the Quality of Life Bond Program.

**2. Please provide background information regarding this legislation.**

Parsons/EGM PCMT, JV, formerly Parsons/US Infrastructure, JV began providing services for the Quality of Life Bond Program in 2004. The term of the contract was for a 5 year base with a one year renewal option. The JV services include scheduling, reporting and project and construction management.

**3. If Applicable/Known:**

**(a) Contract Type (e.g. Professional Services, Construction Agreement, etc):**  
Construction and Management Services

**(b) Source Selection:**

**(c) Bids/Proposals Due:**

**(d) Invitations Issued:**

**(e) Number of Bids:**

**(f) Proposals Received:**

**(g) Bidders/Proponents:**

**(h) Term of Contract:**

**4. Fund Account Center:**

**5. Source of Funds:** 3127 (2004 QUALITY OF LIFE BOND) 3138 (2008 QUALITY OF LIFE BOND) Department 130308 (DPW TRANSPORTATION DESIGN) 130302 (DPW TRAFFIC ENGINEERING) Function Activity 4270000 (TRAFFIC ENGINEERING) AND PATEO Funding Sources 13102116 102 312721224 5414001 COA; 13102121 103 312721224 5414001 COA; 13110082 102 313821776 5414001 COA; 13110082 104 313821776 5414001 COA; 13110082 105 313821776 5414001 COA; 13110063 101 313821776 5414001 COA; 13110063 102 313821776 5414001 COA; 13110063 103 313821776 5414001 COA; 13110063 104 313821776 5414001 COA; 13102131 102 312721224 5414001 COA; 13110064 101 313821776 5414001 COA; 13110064 102 313821776 5414001 COA; 13110064 103 313821776 5414001 COA; 13102245 102 312721224 5414001 COA; 13102246 102 312721224 5414001 COA

**6. Fiscal Impact:** \$699,674.33

**7. Method of Cost Recovery:**

**This Legislative Request Form Was Prepared By:** Dawn Riley

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: CANDACE BYRD

Dept.'s Legislative Liaison: Dawn Riley

Contact Number: (404) 330-6581

Originating Department: Department of Public Works

Committee(s) of Purview: Finance/Executive Committee

Chief of Staff Deadline: March 9, 2010

Anticipated Committee Meeting Date(s): April 28, 2010

Anticipated Full Council Date: May 3, 2010

Legislative Counsel's Signature: Saul Schultz

Commissioner Signature: Michael Cherry

Chief Procurement Officer Signature: \_\_\_\_\_

CAPTION

AN ORDINANCE AUTHORIZING THE CITY OF ATLANTA TO WAIVE THE COMPETITIVE PROCUREMENT PROVISIONS CONTAINED IN ARTICLE X OF THE PROCUREMENT AND REAL ESTATE CODE OF THE CITY OF ATLANTA CODE OF ORDINANCES FOR PARSONS/EGM, JV, FOR FC-7568-03, PROGRAM AND CONSTRUCTION MANAGEMENT SERVICES FOR THE QUALITY OF LIFE BOND PROGRAM, BY EXTENDING THE TERM OF THE CONTRACT UNTIL DECEMBER 31, 2010 AND PROVIDING ADDITIONAL FUNDS TO THE SIXTH TERM OF THE CONTRACT ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED NINETY NINE THOUSAND SIX HUNDRED SEVENTY FOUR DOLLARS AND THIRTY THREE CENTS (\$699,674.33); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM VARIOUS FUND, DEPARTMENT, ACCOUNT AND CENTER NUMBERS; AND FOR OTHER PURPOSES.

Mayor's Staff Only

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: 3/9/10 Reviewed by: \_\_\_\_\_  
(date) (date)

Submitted to Council: \_\_\_\_\_